



## **2016 Private Party Rental Information and Policies**

*Host your special event at the Heritage Farmstead Museum where we have beautifully landscaped grounds, authentic architecture, and outside caterers are welcome.*

The Heritage Farmstead Museum represents farm life on the Blackland Prairie from 1890 through the 1930's. Built by Hunter Farrell in 1891, the four-acre site is marked by the National register of historic Places as a State and Local Historic Landmark. It was the hub of a 360 acre working farm and was operated in later years by Miss Ammie Wilson, one of Plano's most colorful citizens and a world champion Hampshire sheep breeder. The Heritage Farmstead Association, founded in 1973, researched, planned, and raised funds for an extensive restoration project and reopened the Farmstead as a living history museum in October of 1986.

Today, the Farmstead has over 20,000 annual visitors that participate in: tours, educational programs, field trips, lectures, and special events. Financial support for the museum is provided in part by tour admissions, rentals, corporate and private donations, and memberships. The Farmstead has artifacts of significant historical value; therefore, we request that all of our visitors respect this valuable landmark so that its beauty and historical worth may be preserved for future generations.

Tucked away in central Plano, the Heritage Farmstead is the perfect place to step away from the hustle of the city. The Farmstead welcomes weddings, reunions, birthday parties, company picnics, barn dances, receptions, corporate events, and retreats.

For more information contact Lindsay Bradshaw at 972-881-0140 or [events@heritagefarmstead.org](mailto:events@heritagefarmstead.org). Guided tours of the rental spaces are given by appointment. Self-guided tours of the property can be taken whenever the museum grounds are open, Tuesday-Sunday from 10:00am-4:30pm.



**Front Porch- Parlor Garden**

This peaceful setting can be the backdrop for a wedding, garden tea party, cocktail hours, after-five gatherings or other activities. This can accommodate approximately 100 seated and up to 200 reception style.



<b>Square Ft:</b>	80'x30'	<b>Rental Duration:</b>	4 hour rental
<b>Capacity:</b>	Up to 100 people seated ceremony style. Up to 50 people round-table seated.	<b>Rental Rate:</b>	Up to 50 people: \$250.00 Additional hour: \$75.00 50-150 people: \$500.00 Additional hour: \$125.00
<b>ADA accessible:</b>	Yes	<b>Security Deposit:</b>	\$500.00
<b>Music:</b>	Electrical outlets accessible, band		



**Back Porch- Garden Area**

A small but lovely area that can accommodate groups similar to the front porch area. This area is conducive for smaller receptions and smaller group activities. This area accommodates up to 60 people seated ceremony style or 100 reception style.



<b>Square Ft:</b>	93'x20'	<b>Rental Duration:</b>	4 hour rental
<b>Capacity:</b>	Up to 50 people seated ceremony style Up to 100 people standing reception	<b>Rental Rate:</b>	Up to 50 people: \$250.00 Additional hour: \$75.00 50-150 people: \$500.00 Additional hour: \$125.00
<b>ADA accessible:</b>	Yes		
<b>Music:</b>	Electrical Outlets accessible, band	<b>Security Deposit:</b>	\$500.00



**Pole Barn**

The Pole Barn, built from bois d'arc logs hauled from the Red River area, may actually predate the Farrell Wilson house. The structure functioned as an animal barn, as well as, machinery shed. Originally it has a partition with sliding doors and a hammer mill where grain was ground in bad weather. The concrete floor was added during restorations but the poles, sides and roof are all original. The

Pole Barn (44' X 47') contains ceiling fans, lighting, hook-ups for bands, DJ's, and iPods. The front of the barn is open to allow guests to move comfortably into the grassy area directly in front of the barn. A long banquet table (2'6''x 11'2'') is permanently placed at the north side of the barn. Stage is adjustable. There are 8 picnic tables, (3' X 6') available to use at no cost.



<b>Square Ft:</b>	2,000	<b>Rental Duration:</b>	4 hour rental
<b>Capacity:</b>	Up to 100 people ceremony Up to 100 reception seating Additional room outside barn	<b>Rental Rate:</b>	Up to 100 people: \$850.00 Additional hour: \$125.00 100-200 people: \$1,200.00 Additional hour: \$175.00 200-300 people: \$1,600.00 Additional hour: \$225.00
<b>Music:</b>	Electrical Outlets accessible, microphone system, DJ, Band,	<b>Security deposit:</b>	\$500.00
<b>ADA accessible:</b>	Yes		
<b>Climate Control:</b>	Ceiling fans A/C Blower: \$50.00 Heaters (4): \$25.00 each		



**The Young House**

In 2001, this 1880's farmhouse was moved to the Museum grounds from its original site near Independence Parkway and Route 121 in far north Plano. The Young House can be rented for meetings, lectures, tea parties, and team-building exercises. The Young House can also be rented as a changing room for the Bridal party.



**Square Ft:** 500

**Capacity:** Up to 40 people

**Music:** Electrical Outlets accessible

**ADA accessible:** Yes

**Climate Controlled:** Air conditioned and Heated

**Rental Rate:**

Up to 4 hours \$75/hour

4+ hours \$500

**Security Deposit:** \$500.00



**East or South Meadow**

This grassy area lends itself to games and special activities for group fun. Games, booths, tractor rides, wedding ceremonies and receptions can all be part of your event by utilizing this open area.



**Capacity:** Up to 100 people

**ADA accessible:** Yes

**Music:** Electrical outlets accessible, band

**Security:** \$500.00

**Rental Rate:**  
Per hour \$100.00  
4+ hours \$450.00

# Items for Rent and Rates for Services Available

Metal Tubs	2 available	\$5.00 each
Bales of Hay	If available	\$10.00 each
Portable Heaters	4 Available (Use for entire event)	\$25.00 each
Wagon Rides	(Price is for ½ hour)	\$50.00
Use of the Fire Pit	(Price is for entire event)	\$50.00

## Wedding Packages

Our wedding packages include many extras such as rehearsal time, photography time on the grounds prior to the wedding date, use of bridal dressing room, tables and chairs for up to 150, and much more!

### **Mary Alice Package (150 guests):**

Front/Back Porch Ceremony/Pole Barn Reception \$2500.00 Saturday

### **Miss Ammie Package (150 guests):**

Meadow Ceremony/Pole Barn Reception \$1750.00 Saturday

### **All wedding packages include the following:**

- 4 hour event with 2 additional hours for you to decorate, take pictures, and/or clean
- Free self-parking
- On-Site Security
- Event facilitators dedicated to your event
- Use of bridal dressing room (located in Young House)
- Portrait time on the grounds with use of bridal suites prior to ceremony date
- Rehearsal time
- Use of 60" round guest tables and chairs for up to 150

**Each additional hour:** \$150/per hour

## **General Policies**

- HFM is first and foremost a nationally recognized historic site – a living history museum, historic home with valuable artifacts, and a working farmstead with live animals with a staff dedicated primary to serving that public service.
- Many spaces available for rent by HFM are outdoor and/or not climate controlled. HFM does not provide any back up plan for inclement weather.
- A local noise ordinance prohibits loud noises and music after 10:00pm.
- Adult supervision is required at all times for children.
- HFM is a nonsmoking property.

## **Reservations and Payments**

The renter is required to place a non-refundable 50% deposit of the rental fee (excludes cost of extras) at the time of the signed contract. The balance of the total rental fee is due 60 days prior to your event.

## **Security Deposit**

Security deposit of \$500.00 is due at least 30 days in advance of the rental date. The deposit is refunded 30 business days after rental if all conditions of rental are met.

## **Alcoholic Beverages**

Alcoholic beverages are permitted and must comply with the rules of the Texas Alcoholic Beverages Commission and ordinances of the City of Plano. The renter agrees by signing the contact, to be responsible for all damages associated with the serving of alcohol. No alcohol can be sold on the premises.

## **Catering**

All food delivered to The Heritage Farmstead Museum must be prepared in advance in a licensed kitchen. Use of BBQ grills with charcoal starter or deep fryers is strictly prohibited.

## **Set up and clean up**

The renter is responsible for all preparation, setup, and/or tear down arrangements including but not limited to tables, chairs, music, decorations, catering, cleaning, trash removal, and equipment removal. Round tables, green folding chairs, and rectangular tables are available for use during the event. Renter is responsible for setting up tables and chairs and removing them at the end of the rental. At the end of the rental, grounds must be left clear of decorations, litter and debris. Trash should be placed in bins provided. If serving trays containing water are used, the water should be emptied behind the barn facility and not directly in front of the barn.

## **Decorations**

Decorations or signs may not be affixed to any structure, object, or collection with any damaging substances. Free-standing decorations or those suitable attached are allowed. Sturdy votive candles are permitted. Votive may only be used in candelabra or other similar holders on covered tables. Citronella candles may also be used during events. No candles left unattended. Renters will be made aware of the locations of fire extinguishers. Birdseed and fresh flower petals may be used for weddings on the grounds of the Farmstead with the exception of the parking lot. Confetti, rice and potpourri are prohibited. Balloons and sparklers are strictly prohibited.